THE SCHOOL DISTRICT OF ESCAMBIA COUNTY Accounting Operations - School Internal Funds 75 North Pace Blvd.; Pensacola, FL 32505 Phone: 429-2917			APPROVAL OF EXPENDITURE(S) FROM INTERNAL FUNDS			
DATE:						
TO:	SUPERINTENDENT OF SCHOOLS	6				
FROM:	, Principal					
		(School Name)				
		(Teacher in Charge of Trip)				
NOTE: This form is to be used for Internal Funds Expenditure(s) of \$10,000 or more up to \$50,000. Any expenditure(s) of \$50,000 or greater must be approved by the School Board and made through the Purchasing Department. (Must be accompanied by quotes from three (3) or more sources or (1) vendor with an existing contract.)						
Date(s) of Trip: Trip Location:						
Purpose of T	Гrip:					
Approval is requested to make the following purchase(s) to be paid from internal funds:						
DESCRIPTION (BUS, HOTEL, TICKETS, SHIRTS, ETC.)			COST			
ANY "DISTRICT-FUNDED" ITEMS (IE, PAID FOR BY WORKFORCE, FOUNDATION, ETC.)			E,	COST	FUNDING SOURCE	
DIS	APPROVED					
	ROVED, Subject to the following (if ar	ıy):				
	Davies de Marsels 44, 2010		Superi	ntendent		
9500-INT-509	Revised: March 11, 2019					