

THE SCHOOL DISTRICT OF ESCAMBIA COUNTY  
Accounting Operations - School Internal Funds  
75 North Pace Blvd., Pensacola, FL 32505  
Phone: 429-2917

## E-TICKET SALES & RECONCILIATION REPORT High School

School Hosting Event \_\_\_\_\_ E-Ticket Prices: Adult \$ \_\_\_\_  
Nature of Event \_\_\_\_\_ Student \$ \_\_\_\_  
Date of Event \_\_\_\_\_ Elementary \$ \_\_\_\_  
Event Number \_\_\_\_\_

### Reconciliation to be completed by bookkeeper:

#### E-Ticket Summary

Total Amt of Check/ACH Pmt Received \$ \_\_\_\_\_ Adult # Sold \_\_\_\_\_ X E-Ticket Price \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
Less Revenue from Other Event(s) \$ \_\_\_\_\_ Student # Sold \_\_\_\_\_ X E-Ticket Price \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
Total Revenue for This Event \$ \_\_\_\_\_ Elementary # Sold \_\_\_\_\_ X E-Ticket Price \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
**Varsity FB Only:** Adult/Student # Sold \_\_\_\_\_ X E-Ticket Price \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
Total E-Ticket Sales \$ \_\_\_\_\_

Does the Total Revenue For This Event equal the Total of E-Tickets Sales? Y or N

If No, Explain \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the above information accurately represents the e- ticket sales revenue received for the event stated above.

Band Assessment fee for adult/student varsity football tickets sold, excluding pre-season and post-season games.

Total # adult/student tickets sold \_\_\_\_\_ x \$0.50 = \$ \_\_\_\_\_

Band account \_\_\_\_\_ Amount to be credited/deposited in account \$ \_\_\_\_\_

Athletic account \_\_\_\_\_ Amount to be credited/deposited in account \$ \_\_\_\_\_

Parking Pass Revenue to be credited/deposited into \_\_\_\_\_ account in the amount of \$ \_\_\_\_\_

Bookkeeper's Signature \_\_\_\_\_ Date \_\_\_\_\_